

# NADEEKA NILMINI MEEMADUMA

5 McKeachie Drive, Aberglasslyn NSW 2320 | 0417 297 030  
Nadeeka.meemaduma1@det.nsw.edu.au | nadee.meemaduma@gmail.com  
WWCC: WWC03255470E | Australian Citizen

---

## PROFESSIONAL SUMMARY

Dedicated and experienced Primary and Early Childhood Teacher with over 20 years of experience in education. Skilled in literacy and numeracy instruction, inclusive teaching practices, and multicultural learning environments. Holds a TESOL qualification, enabling effective support for EAL/D learners.

Also holds an Advanced Diploma of Community Sector Management and has completed the Community Languages School Governance and Management Program (SICLE/University of Sydney, 2021), demonstrating a strong commitment to community education leadership and program coordination.

## KEY SKILLS

- Classroom management and behaviour support
- Literacy and numeracy instruction
- Inclusive and differentiated teaching practices
- EAL/D support strategies
- Curriculum planning and implementation (NSW syllabus)
- Program coordination and community engagement
- Leadership, team management and school governance
- Grant writing and financial management
- Strong communication and interpersonal skills
- Multicultural competence — Organised, adaptable, and solutions-focused

---

## EDUCATION & QUALIFICATIONS

- TESOL Qualification 2026
- CHC62015 – Advanced Diploma of Community Sector Management 2025
- Community Languages School Governance and Management Program – SICLE, University of Sydney 2021
- Bachelor of Education (Early Childhood Teaching Birth–12 Years) – Charles Darwin University
- Community Language Teaching – Advanced Program (High Distinction) – University of Sydney 2019
- Certificate in Community Language Teaching (High Distinction) – University of Sydney 2018
- Diploma of Early Childhood Education and Care – TAFE NSW 2016
- Certificate III in Children's Services 2009
- Child Protection Training – NSW Education 2018
- First Aid & CPR – Current

---

## PROFESSIONAL EXPERIENCE

### Primary School Teacher (Casual)

2021 – Present

*Various Schools, Hunter Region NSW*

- Deliver engaging K–6 lessons aligned with the NSW curriculum across a range of schools in the Hunter region
- Differentiate instruction to meet the diverse needs of students including those with learning difficulties and EAL/D backgrounds
- Support literacy and numeracy development through evidence-based teaching strategies
- Maintain positive, inclusive classroom environments that promote student wellbeing and engagement

### Early Childhood Teacher (ECT)

2019 – 2021

- Planned and implemented play-based learning programs aligned with the Early Years Learning Framework (EYLF)
- Supported children's development across all learning areas including social, emotional, cognitive, and physical domains
- Collaborated with families and staff to create inclusive, nurturing learning environments

### **Assistant Educator**

2018

- Supported lead educators in delivering quality early childhood programs
- Assisted with planning, documentation, and daily routines

### **Family Day Care Educator**

2009 – 2018

- Provided high-quality home-based care and education for children aged 0–12 years
- Developed and implemented individualised learning programs
- Maintained accurate documentation and communicated regularly with families
- Nominated for Education of the Year (2015–2018) – Family Day Care Australia
- Nominated for Australian Early Education and Care Awards – 2018

### **Sinhala Community Language Teacher – Newcastle**

2013 – 2022

- Delivered structured Sinhala language programs to community learners
- Developed curriculum resources aligned with Australian language teaching standards
- Fostered cultural awareness and language learning in a community setting

## **LEADERSHIP & COMMUNITY ROLES**

---

### **Vice President of Education – Sinhalese Cultural Forum NSW**

2020–2021, 2023–2024

- Coordinated educational programs across multiple community language schools
- Managed curriculum development, resource creation, and community engagement initiatives
- Provided leadership and mentoring to educators and community volunteers
- Applied for and managed grants to support community education programs and cultural initiatives
- Organised and coordinated community concerts and cultural events celebrating language and heritage
- Planned and delivered professional development workshops for community language teachers
- Liaised with schools, community organisations, and government bodies to strengthen educational partnerships

## **PROFESSIONAL MEMBERSHIPS & COMMUNITY SERVICE**

---

### **Justice of the Peace (JP), NSW**

2026 – Present

- Witness statutory declarations and certify documents
- Provide community legal support
- Maintain confidentiality and accuracy

### **Jury Member, NSW Courts**

- Participated in legal proceedings
- Demonstrated critical thinking and impartial decision-making
- Maintained strict confidentiality

## **VOLUNTEER EXPERIENCE**

---

### **Whyalla Hospital Volunteer**

2008 – 2009

- Provided support to patients and hospital staff in a community health setting

## **ACHIEVEMENTS**

---

- Education of the Year Nominee (2015–2018) – Family Day Care Australia
- Australian Early Education and Care Awards Nominee – 2018
- Community Languages School Governance and Management Program – SICLE, University of Sydney (2021)
- High Distinction – Community Language Teaching Advanced Program, University of Sydney (2019)
- High Distinction – Certificate in Community Language Teaching, University of Sydney (2018)

## **INTERESTS**

---

Hockey | Outdoor activities | Community involvement | Cultural education